

# Our Lady Queen of Peace R.C. Primary



## Drug Policy

In our school we believe that each person is unique and created to flourish in God's image.

We aspire to excellence through a nurturing environment in which every child takes Jesus Christ as their model and develops their individual gifts so that they live fully and serve others.

Agreed:

Date: 5.6.19

Review Date: Summer Term 2021

Our Lady Queen of Peace RCVA Primary School is committed to the health and safety of its members and will take action to safeguard their well-being. We will actively discourage the use of illegal substances, alcohol or tobacco and the misuse of glue, solvents, prescribed and over-the-counter medicines. We acknowledge the importance of our pastoral role in the welfare of young people and through the general ethos of the school, will seek to enable pupils needing support to come forward.

### **Purpose of the policy**

☒ To support the school's endeavour to maintain the safety and well-being of all pupils, staff and visitors

☒ To clarify legal responsibilities, entitlements and obligations

☒ To support all the members of the school community by providing clear guidance and procedures on drug related issues to ensure clarity and consistency

☒ To develop a whole school approach to drug education in the context of the school curriculum

### **Inclusive definition of drugs**

We define a drug as a substance that, when taken into the body, changes the way we feel, the way we perceive things, and the way our body works. This definition includes illegal substances and also legal substances such as alcohol, tobacco, solvents and medicines.

### **Rationale/key principles**

It is our aim to help all pupils to be able to take their place safely in a world where a wide range of drugs exists. We recognise that some drugs have beneficial effects, but also that every drug has potential harm. For this reason, all drugs need appropriate and responsible care and management. In order to be able to make informed choices, staff and pupils need to understand the nature of drugs, their social status, their uses and effects.

### **Boundaries, including relevance of the policy to school trips and visits**

The legal definition of premises of the school includes everything within the property boundaries including buildings, outbuildings, playgrounds, fields and also extends to include other settings such as vehicles or any venue managed by the school at the time of e.g. premises of a school trip or visit.

The policy will also relate to pupils use of the premises and grounds beyond the school day.

## DRUG EDUCATION

### **Context**

We will provide all pupils with drug education as an integral part of our Personal, Social and Health Education (PSHE) and Citizenship programme.

There will also be opportunities for teachers, parents and governors to participate in drug education sessions if and when the need arises and in collaboration with appropriate health professionals. .

### **Ethos**

Drug education in our school aims to enable pupils to make healthy informed choices by increasing their knowledge, exploring a range of attitudes towards drug use and developing and practising decision making skills. The programme we follow is based on national and local guidelines for good practice and is appropriate to the age and experience of our pupils.

### **Content**

It is felt that drug education will match the understanding and maturity of the children.

#### Key Stage 1

Children should be introduced to ideas about how to keep healthy and the role of drugs as medicines.

#### Key Stage 2

Children should be introduced to the fact that whilst all medicines are drugs, not all drugs are medicines. They should also begin to be aware of the harmful effects on health of abuse of tobacco, alcohol and other drugs.

In line with these proposals drug education will be taught as part of the PSHE programme. This will be either within class topics or be specifically taught as and when appropriate.

The drug education programme will, when appropriate, provide opportunities for pupils to:

- emphasise the benefits of a healthy lifestyle.
- explore attitudes and values around drug use and misuse.
- practise decision making skills.
- become aware of peer pressure.
- develop assertiveness skills.
- consider the consequences of risk taking.
- learn how to access sources of help and information.
- evaluate media messages on drug use.

### **Use of visitors and outside speakers**

Outside agencies may be involved in the planning and teaching of the drug education programme and will be asked to adhere to our school policy. We may use visitors to support our planned teacher lead programme of education, in line with national and local guidance. The class teacher would always be present when visitors are working with our pupils.

## MANAGING DRUG RELATED INCIDENTS

Pupils, staff and visitors to the premises are made aware of the school's drug policy.

### **Routine arrangements**

#### ☒ Medicines

The school has a procedure for the administration of medicines that must be followed for everyone's safety. See Medicines in School Policy.

#### ☒ Alcohol

No alcohol will be consumed during the course of a normal school day. Alcohol is not permitted on the school premises except for evening social events by the permission of the governors. Any adult under the effects of alcohol will be asked to leave the premises for the safety of the whole school.

#### ☒ Tobacco

The school and its grounds are no smoking areas at all times. Pupils are not permitted to bring to school smoking materials, including matches and lighters. In the interests of health and safety, should a pupil be found in possession of any of these on school premises, they will be confiscated.

#### ☒ Solvents

The school will ensure that potentially hazardous substances are stored safely, and pupils will be supervised if it is necessary that they come into contact with them in the course of their work.

Pupils are not permitted to be in possession of products such as solvents and aerosols, (with the exception of aerosol ventolin and/or any other approved medicines administered in the presence of an adult and stored in a classroom cupboard.)

#### ☒ Illegal drugs

No illegal drugs are allowed to be brought on to, or used on school premises. To protect the health and safety of the school community regular checks will be made by the Site Manager to ensure that drug paraphernalia, particularly needles and syringes, are cleared away safely and legally.

### **Incidents**

A drug related incident may include any of the following:

- ☒ Finding drugs, or related items on school premises
- ☒ Possession of drugs by an individual on school premises
- ☒ Use of drugs by an individual on school premises
- ☒ Supply of drugs on school premises
- ☒ Individuals disclosing information about their drug use
- ☒ Rumours or reports of drug possession supply or drug use.

### **Guiding principles**

The school is aware of its legal responsibilities in regard to drug related incidents and in responding to them. The School's first responsibility is for the welfare of the individual, balanced with the need to protect the community as a whole.

The Headteacher will normally be responsible for coordinating the management of drug related incidents, offering sources of support and liaising with outside agencies.

The school acknowledges the importance of its pastoral role and will support all concerned in ensuring the well-being of its pupils and their families. Parents will be encouraged to become involved as much as possible in order to achieve a successful drugs education programme.

### **PROCEDURES**

#### **☒ Medical emergencies**

If an individual is unconscious, is having trouble breathing, is seriously confused or disorientated, has taken a harmful toxic substance or is otherwise at immediate risk of immediate harm medical help will be sought and first aid given if required. The priority will be the pupil's safety.

#### **☒ Hearsay/Rumour**

Any information relating to potential drug use should be passed on to the Designated Safeguarding Person who will act accordingly.

#### **☒ Suspicious Behaviour**

Behaviour that could indicate involvement with drugs should also be logged so that patterns of behaviour can be observed and concerns acted upon where necessary.

#### **☒ Finding substances**

If a substance or equipment thought to be either illegal or harmful is discovered it will be removed to a place of safe keeping in the presence of a witness from the teaching staff. If the substance is known or suspected to be illegal the police must be informed. If a substance is found the above procedure should be followed and the incident recorded including:

- ☒ the date and time of the find or retrieval
- ☒ the size and appearance of the substance
- ☒ the names of those concerned
- ☒ the action taken

Any equipment associated with drug misuse should be handled with care, recorded and in the case of such items as needles and syringes, they should be placed in a secure and rigid container for

collection by the appropriate person. If these are found on a pupil, the pupil's parents will be informed immediately.

#### ☒ Searching

Storage areas within the school grounds are the property of the school, and the Headteacher, or

her representative may authorise a search of these if there is reasonable suspicion. This must be

carried out in the presence of a witness and the named pupil if this applies.

Staff should not search a pupil's property or person but should try to persuade the pupil to voluntarily produce the substance by asking to turn out pockets, or bags. If it is absolutely necessary to search a pupil a police officer will be required, and parents informed as soon as possible. The police officer will only be able to carry out a search if there are reasonable grounds to suspect the pupil is in possession of an illegal substance.

#### DRUGS FOUND ON THE PREMISES

If pupils are found in possession of tobacco, alcohol, solvents or prescribed or over-the-counter medicines, parents will be informed and appropriate steps taken. If staff are found to be in the possession of alcohol or other drugs that are likely to cause risk they will be asked to remove it and may be subject to disciplinary procedures. The police may be called. If a parent or visitor is found to be in the possession of alcohol or other drugs that are likely to cause risk they will be asked to remove it and the police may be called.

In an emergency arising from an incident involving abuse, the well-being of the pupil is paramount.

In all instances:

- ☒ the substance and those affected by it will be removed away from any pupil.
- ☒ the next best step in terms of the children's welfare will be implemented, which may include summoning emergency services.
- ☒ when pupils are involved, parents will be notified immediately.

It is an offence to produce or supply any controlled drug on school premises. The police will be involved in such circumstances.

#### ☒ Returning articles which have been confiscated

Articles confiscated and not required by the police must be returned to parents or relevant person. They will be informed in writing within 24 hours of any articles being confiscated and, where appropriate, an explanation given as to why it is inappropriate to return the article to the child. It will be made clear that there is a time limit of one week for the items to be recovered by an adult or they will be disposed of by the school.

#### ☒ Recording

All incidents will be recorded within 24 hours.

#### ☒ Confidentiality

Complete secrecy can never be promised, although information given in confidence will be shared only with those who need to know.

Staff have a commitment to inform a pupil in advance of any disclosure of information to others and if possible enable the pupil to be involved in the process. Staff are committed to anonymity, but only when this is appropriate.

#### STAFF TRAINING AND SUPPORT

We recognise the need for staff to receive appropriate training to support their work in delivering

the school programme of drug education and dealing appropriately with incidents should they arise.

Training related to the identified needs of pupils and staff will be explored as required.

#### Equality statement

- The governors and staff are committed to providing the full range of opportunities for all pupils, regardless of gender, disability, ethnicity, social, cultural or religious background. All pupils have access to the curriculum, and the right to a learning environment, which dispels ignorance, prejudice or stereotyping.
- This policy has been impact assessed by governors in order to ensure that it does not have an adverse effect on race, gender or disability equality.

#### [UNICEF: Rights of the Child](#)

##### [Article 3](#)

The best interests of the child must be top priority in all decisions and actions that affect children.

#### [UNICEF: Rights of the Child](#)

##### [Article 6](#)

Every child has the right to develop to their full potential.

#### [UNICEF: Rights of the Child](#)

##### [Article 19](#)

Every child has the right to be protected from all forms of violence, abuse, neglect and bad treatment.

UNICEF: Rights of the Child

Article 23

A child with a disability has the right to live a full and decent life with dignity and independence and to play an active part in the community.

UNICEF: Rights of the Child

Article 24

Every child has the right to the best possible health.

UNICEF: Rights of the Child

Article 28

Every child has the right to an education. Discipline in school must reflect this.

UNICEF: Rights of the Child

Article 29

Education must develop every child's personality, talents and abilities to the full. It must encourage the child's respect for human rights, their own and others' cultures and the environment.

UNICEF: Rights of the Child

Article 37

Children should not be subject to cruel or degrading treatment or punishment.

UNICEF: Rights of the Child

Article 40

A child accused of breaking rules must be treated with dignity and respect.