



Our Lady Queen of Peace RC Primary School

Station Road, Penshaw, Houghton le Spring, DH4 7JZ
Telephone: 0191 3823081 Fax: 0191 3823082
Email: olgop.primary@schools.sunderland.gov.uk
Website: www.olgoprimary.org.uk

Headteacher: Mrs B. Reilly-O'Donnell

September, 2014

Dear Parents

SAFEGUARDING OF ALL YOUNG PEOPLE

In the interests of Health & Safety, it is important that all children from FSU to Year 4, at least, are collected by an adult from the school premises.

Staff will escort all pupils outside the school building where it is expected that a parent/carer will be waiting. **Children should not walk alone to the car park.**

It has come to our attention that a number of Year 5 and 6 pupils are currently making their way home from school unaccompanied. In order for us to clarify this has been agreed with you as a parent, we require the permission slip below, returned to school, duly completed confirming this arrangement.

Car Parking Arrangements

In order to ensure maximum protection for all our children, all cars should be in the Catholic Club car park **before 8.50am** with **no** cars leaving **before 9.05am** each morning. All cars should be in the car park **before 3.05pm** with **no** cars leaving **before 3.40pm** each evening. Drivers of cars parked on the road outside should observe the Highway Code in the interests of safety.

Please do not park on the corner, beside the Parish Centre.

Reminder

Dogs should not be brought on or near the school premises.

Yours sincerely

Mrs B. A. Reilly-O'Donnell
Headteacher

.....

Year 5 and Year 6 UNACCOMPANIED Travel Home

I grant permission for my child.....to make their way home from school unaccompanied and in doing so take full responsibility for their safe arrival.

Signed:..... Date:.....

Print Name:..... Relationship to child:.....

