



# Our Lady Queen of Peace Catholic Primary School

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**Headteacher: Mrs B. Reilly-O'Donnell**

10 May 2020

Dear parents and carers,

Further to today's announcement by the Prime Minister, we are looking forward to welcoming back our pupils in a phased return from 1 June 2020, starting with Reception, Year 1 and Year 6. We know that this may cause some of you to be anxious but please be assured that we will always do our best for all our pupils.

We have been making plans to ensure that the arrangements we have in place will endeavour to keep our children and staff well and will comply with guidance on social distancing. This is a significant challenge and we appreciate your support for all that we are doing.

When school reopens we will

- Rearrange groups to reduce the number of pupils in each class- this may mean that your child is taught in a different room to that in which they are usually taught
- Alter the start and end times of the school day to reduce the number of people on site during busy times
- Apply a "one way" system for dropping off and collecting children
- Close the entrance to the school driveway between 8.25am and 9.30am- no vehicles will be allowed in or out of school or the Club car park between these times
- Apply social distancing at drop-off and pick-up times
- Apply social distancing measures in class as far as possible
- Use personal protective equipment if necessary: We will follow advice from the Department for Health and Social Care and Public Health England
- Continue to upload home-learning resources to support pupils who are not scheduled to be in school
- Adjust playtime and lunchtime arrangements to reduce the number of pupils in the hall and playground
- Send home immediately anyone displaying any symptoms of Coronavirus-we have a dedicated room to look after these pupils until they can be collected.

We will be contacting you in due course with further details on these arrangements and we thank you for your understanding and support. It is possible that our staffing plan may need to change and therefore your child may be taught by a different member of staff, but please be assured that the well-being of all of our pupils remains our highest priority and we will continue to do our utmost to serve all families well.

If you have any concerns or questions about your child please let us know by emailing [admin@olqoprprimary.org.uk](mailto:admin@olqoprprimary.org.uk)

We are unable to say yet when we will be able to open the school fully, but rest assured that if anything changes at all, we will contact you as soon as possible.

Kind regards,

B A Reilly-O'Donnell

